

AILG Board meeting

March 21, 2005

1) Opening

Attendance: Dave Burmaster, Tom Holtey, Herman Marshall, Susan Woodmansee, Bill Denhard, Dan Geer, Jim Bueche, Chris Rezek, Adam D'Amico, Bob Ferrara

Minutes: The minutes were approved, slightly amended.

2) Action Items

Treasurer report: There is \$4600 in the treasury.

Susan Woodmansee got a commitment from President Hockfield to come to the Annual meeting, now set for June 14.

3) Accreditation

Susan Woodmansee reported that the Student House accreditation review began and reviewed governance and membership. The review will continue on April 4. A technical difficulty of having a speaker phone was solved when Paul Lagace provided one for a meeting on March 15. Susan now has the materials from TDC. One conclusion from the March 15 meeting was that all materials presented to the review board be kept confidential. Everything has taken longer than expected to arrange but will complete within the term. Susan suggested that some alumni might not join an alumni corporation but might support such an activity.

4) Compliance

Tom Holtey examined the contributions of the Dean's office to the process of inspection and licensing. The current demands of inspections seem duplicative and confusing. Tom talked to David Barber, for example. Using contractors seems inappropriate due to conflicts of interest, for one thing. Tom suggested that a single person or perhaps two people be hired by the AILG and paid out of the Cooperative that could handle licensing and inspections. Chris Rezek described several aspects of the task: 1) document handling, 2) a reminder system or process management, 3) having the inspections done, and 4) property management. The plan for implementing such a system would have a mandatory part that would entail at least tasks 1 and 2 while tasks 3 and 4 might be satisfied

either by each ILG independently or by purchasing a service available from the Cooperative for a fee. Chris will work up a budget and Tom will work on the text and backup; they will provide a draft by 3/25.

Jim Bueche suggested that a team might handle the management of the compliance task in the short term. Dave Burmaster moved that Jim Bueche and Dan Geer would be responsible for working ILGs through the inspection and licensing process over the next few weeks. Copies of the dormitory licenses and current inspection reports or appropriate documents would go to the FCI for organization.

5) FSILG Toolkit Services

Bob Ferrara provided a handout showing how the FSILG Toolkit webpage will appear. There will be links on it to many services of interest to ILGs.

6) Educational Grants

Tom Holtey has received only 8 applications. Many groups are in various stages in the application process.

7) AILG mail List

Dave Burmaster now has all the names, e-mail addresses, and phone numbers of the presidents, house managers and treasurers of the ILG corporations. In separate motions that all passed, Susan Woodmansee moved that this list be provided the Alumni Association for populating the database, to FCI to reconcile with internal records, and to MIT administration so that MIT staff may contact ILGs for official communication. David Burmaster moved that the information for officers be sent to like officers (e.g. the list of presidents goes to all presidents). The AILG secretary will maintain these lists as needed.

8) Agenda for next AILG plenary meeting

We will meet to discuss the agenda for the next breakfast meeting at 7:30AM on April 8. The meeting will be in W59 and there will be a continental breakfast available.

9) Other Business

Jim Bueche provided the film "Tell me Something I Don't Know" on DVD for review by the committee. It will be passed around — Dan Geer accepted it for TDC.

Chris Rezek said that the FTP funding discussion is continuing. There has

been discussion of the amount available which is proposed by MIT and of requirements on the ILGs.

The next meeting is scheduled for Apr. 8 (see item 8 above). The next regular dinner meeting is scheduled for Apr. 18. The meeting was adjourned at 9:14PM.

Respectfully submitted,

Herman Marshall